

Draft SWP Business Plan 2018 - 2023

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<p>Summary:</p>	<p>The Draft Business Plan outlines the business priorities and developmental activities for the five year period of the plan. This plan contains: -</p> <ul style="list-style-type: none"> • Draft action table with indicative costs and objectives • Draft budget summary <p>Key tasks in the upcoming year include: -</p> <ul style="list-style-type: none"> • Commence procurement of future kerbside collection arrangements • Oversight of implementation of infrastructure required for new residual waste treatment • Reintroduction of a schools programme on a one year trial basis, as part of a wider focus on waste prevention and resource efficiency. • Developing SWP's capability, including technology, communications and engagement (including social media) and client team premises. <p>This report will also focus on the future of kerbside collection arrangements in Somerset.</p>
<p>Recommendations:</p>	<ul style="list-style-type: none"> • That the Joint Waste Scrutiny Committee comments on the Recycle More Update • That the Joint Waste Scrutiny Committee comments on the Business Plan. • That the Joint Waste Scrutiny Committee Approves or Notes the Business Plan
<p>Reasons for recommendations:</p>	<ul style="list-style-type: none"> • To ensure the Somerset Waste Board (SWB) is informed by a range of perspectives when considering the plan for approval on December 15th 2017.
<p>Financial, Legal and HR Implications:</p>	<p>Items such as procurement activities and reviews of structural and contractual arrangements will require significant specialist input, including legal, HR and procurement specialist advice.</p>

<p>Equalities Implications:</p>	<p>Equalities Impact Assessments will be carried out as appropriate with the development of each Business Plan activity prior to proceeding with that activity. In most cases the decision to proceed based on the outcome of the impact assessment will be delegated to the Managing Director and Senior Management Team of SWP. Where significant issues are identified through the assessment process that would have implications for major projects or programmes the decision to proceed will return to the Board prior to commencing development.</p>
<p>Risk Assessment:</p>	<p>SWB failure to approve a Draft Business Plan will result in difficulties meeting the constitutional timescale for the process and in setting a viable budget.</p>

1. Background

- 1.1. The SWP business planning cycle requires a draft report to be approved by the Board for comment prior to the adoption of the Board's Annual Budget. Once approved or noted by all partners, the plan will be formally adopted by the Board to provide a framework within which the Board can make decisions and steer the delivery of Waste Partnership services.
- 1.2. The process of review is continuous but the Business Plan contains a snapshot of where we are now, those things that have a major impact on us, resources available, summary of the budget and priority work areas.
- 1.3. The Board is almost exclusively funded from contributions from partners and, apart from one-off funding bids, has no automatic block grant from Central Government or any reserves. It is therefore dependent on agreement between partners on the level of funding provided by each of them in line with the cost sharing formula. Business planning and budget setting are therefore usually part of the same process but this year the Business Plan will be approved in December 2017 and the Budget finalised in February 2018. The budget presented in this report will remain draft.
- 1.4. The Board has delegated authority for decision making across all services and therefore must make proposals to the partners on how savings can be made, taking into account any requirements to make savings and proposals on how this can be achieved.
- 1.5. On Friday 3rd November the Somerset Waste Board agreed to end its kerbside waste and recycling collections contract with Kier 18 months early. Ending this contract in March 2020 rather than September 2021 enables Somerset Waste Partnership to implement Recycle More as requested by all partner authorities, and align the contract start with the procurement of a new fleet of vehicles.
- 1.6. The SWP Risk Register is included as an appendix but the risk profile has now changed due to the decision to procure a new collection service provider.

2. Background papers

2.1. Appendix A - Draft SWP Business Plan 2018 - 2023

2.2. Appendix B - SWP Draft Risk Register 2018 - 2023